

**TOWN OF NEWFIELDS BOARD OF SELECTMEN  
MEETING MINUTES  
TUESDAY, NOVEMBER 10, 2009**

***Present: Selectmen Wes Moore, Rosanne Gilbert, and Michael Woodworth. Others present included: Cathy Rumford, Dave Mason, Jeff Buxton, Chief Reed, Lt. Gould, John Crisp, Jamie Thompson, Roger Stevenson, and Sandra Bisset.***

***Call to order: Wes Moore called the meeting to order at 6:12pm.***

Cathy Rumford and Dave Mason met with the Selectmen to discuss the Deputy Treasurer position. Don Doane was not available for this discussion due to an emergency. Rosanne will speak with the Local Government Center about the possibility of having two deputy treasurers. She will bring the results to next week's meeting for further deliberations.

Jeff Buxton stopped by to see the Selectmen before meeting with the Budget Advisory Committee. He left an invoice to be paid.

Chief Reed advised the following:

1. the firemen will be receiving HN1N vaccine next Tuesday
2. the new cruiser should be ready this Friday
3. the new computer system has been installed in the police department and the computer work in the Town Office will be done tomorrow
4. a smoke detector alarm has not been installed in the Police Department – Chief Reed was asked to provide an estimate of cost
5. the flags in front of the Town Hall are in rough shape and should be replaced

John Crisp reports that the Budget Advisory Committee will meet with the Fire Department and the Town Clerk tonight. So far all departments have come in with a zero increase with the exception of one department with a contractual increase.

Rosanne thanked the Budget Advisory Committee for their hard work on the 2010 budget.

Nancy was asked to provide a breakdown of the budget for certain lines not already reviewed by the Budget Advisory Committee.

Chief Reed would like to use the receipts from the Underage Drinking Grant to purchase one new and one refurbished computer for the cruisers. This was approved by the Selectmen.

The Chief does not plan to submit any Warrant Articles for 2010.

Sandra Bisset and Roger Stevenson of the New Hampshire Municipal Energy Assistance Program met with the Selectmen to outline the program that Newfields was chosen to participate in. Sandra met with Michael Woodworth earlier and viewed the various public buildings in town. One building needs to be chosen for an energy audit and Sandra suggested the Town Hall. Nancy Spencer was asked to provide the necessary documents that Sarah requires. Any work completed for energy conservation will be paid by grants and not the Town of Newfields taxpayers.

A Newfields Energy Committee was formed. Current members are Michael Woodworth and Clay Mitchell. The Committee is looking for members of the community to become a part of the Committee. If you want to volunteer, please contact the Town Office.

The following correspondences were signed by the Selectmen:

Larry Pond, Exeter Snow Hounds, Inc.  
Michael Lavoie, New Hampshire Department of Transportation  
Local Government Center – renewal dental insurance contract  
Town Hall rental contract for the Deertrees annual meeting  
New Hampshire Retirement System

Checks were signed.

Acknowledgement of our request for partial reimbursement of mosquito control costs was received.

The proposed landscaping contract for 2010 was reviewed.

PSNH informed the Town that they will be checking their right of way system via helicopter on Wednesday and Thursday.

The Trustees of the Trust Funds gave a list of proposed Warrant Articles to the Selectmen. After reviewing the list, only two Warrant Articles are needed and relate to the Capital Reserve Funds.

Copies of the Police Chief's contract and addendums were given to the Selectmen for review.

The State Department of Homeland Security and Emergency Management notified Tom Conner that funds have been allocated to support the Radiological Emergency Response Plan.

The Annual Meetings Timeline was provided by Sue. This includes both the school and town meetings.

Comcast informed the Town of changes to the channels.

Correspondence from the Board of Tax and Land Appeals was reviewed regarding two properties.

The Selectmen decided to renew the contract with One Communications for one year only.

Correspondence was received from the NH Department of Environmental Services regarding the Town of Newmarket wells.

The Warrant from the Rockingham County Treasurer was received in the amount of \$239,988.00. This is \$5,000.00 less than last year.

A complaint was received about the Newfields Country Store putting out recycling items for pickup by Bestway Disposal during residential pickup. The Selectmen want to remind business owners that they should have their own trash pickup as the Town has residential trash collection only.

The problem with sewage back up in the Town Office has been resolved. There were tree roots growing in the pipe. The Selectmen were asked if the pipes should be cleaned on a regular basis. We will see if this is feasible or if the pipes should be replaced.

Municipal Pest Management Services, Inc. invited the town official to attend a seminar on November 12<sup>th</sup>.

Brett S. Purvis & Associates, Inc. sent a renewal contract to the Town for assessing services. The Town has opted to use another company.

There was an article in the 11/6/09 Exeter Newsletter about the Newfields Police Department and their assistance program "Helping Hands". Residents may contact the police department for more information on this.

The Town Office was informed of damage in the Town Hall. The door hinge to the back room was broken. The hinge will be replaced and an invoice will be sent to the renter for payment.

Revised MS25s were received from the Newfields School District.

Rosanne made a motion to accept the minutes of the October 29, 2009 meeting as amended. Michael seconded the motion and the motion passed with all in favor.

The meeting adjourned at 9:30pm.

Respectfully submitted,

Nancy J. Spencer  
Administrative Assistant